



# BIULETYN PRAWNY

NICOLAUS COPERNICUS UNIVERSITY IN TORUŃ

2017, item 123

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## ORDER No. 58

of the Rector of the Nicolaus Copernicus University in Toruń

of April 20, 2017

### on the procedure for verifying the data of graduates of the Nicolaus Copernicus University in Toruń

Pursuant to § 53.1 of the Statute of the Nicolaus Copernicus University in Toruń of October 22, 2013 (Biuletyn Prawny UMK No. 10, item 298 as amended) in connection with art. 23 item 1.1 of the Personal Data Protection Act of August 29, 1997 (Dz.U. 2016 item 922)

**it is ordered** as follows:

#### § 1

The aim of the verification procedure of graduates of the Nicolaus Copernicus University in Toruń, hereinafter referred to as "NCU", is the implementation of regulations regarding the confirmation to other subjects of the data on qualifications obtained by graduates of the Nicolaus Copernicus University.

#### § 2

The Head of the Archives of the Nicolaus Copernicus University verifies the data, confirms their compliance with the contents of the documentation of the course of study or refuses such verification.

1. If the application concerns the verification of the data of graduates of the NCU whose documentation has not yet been forwarded to the Archives of the Nicolaus Copernicus University, the dean of the relevant faculty makes the verification of data or refuses the verification.
2. In order to confirm the data referred to in § 1, the applicant should send to the address of the Archives of the Nicolaus Copernicus University:
  - 1) a legible copy or scan of the document to be verified together with the reason for the enquiry and
  - 2) a verification form attached to this order, completed in part I and III.
3. Subjects referred to in § 2.1 and 2.2, reply to the request and return the document verification form to the address provided therein; a copy of the completed form is attached

to the documentation of the graduate's course of studies at the Nicolaus Copernicus University.

§ 3

The procedure for verifying the data of graduates of the Nicolaus Copernicus University and the language versions of the annex referred to in § 2.3.2 in Polish and English can be found on the university website, in the "Graduates" tab.

§ 4

The Order enters into force on 1 July 2017.

**R E C T O R**

**prof. dr hab. Andrzej Tretyn**