

## **Instructions**

### **on how to proceed in case of suspicion or occurrence of coronavirus infection in students, doctoral students and other participants of the educational process at the Nicolaus Copernicus University in Toruń**

- 1) The following students, doctoral students and other participants of the educational process may stay on the premises of the University and other facilities where the teaching classes are delivered:
  - a) they do not have any symptoms suggesting a contagious disease,
  - b) they do not stay in a household with a person who must self-isolate,
  - c) they are not required to quarantine or self-isolation.
- 2) In case of alarming symptoms suggesting a coronavirus infection, students, doctoral students and other participants in the education process should inform the teacher immediately, stay at home and contact by phone the general practitioner.
- 3) Students, doctoral students and other participants in the education process must immediately inform the University in the event of:
  - a) confirmation of an infection caused by SARS-CoV-2,
  - b) decision on isolation or in-patient treatment specifying the deadline,
  - c) quarantine as a result of their direct contact.

They should inform about it by sending an e-mail to the address indicated by dean or contact the dean's office / doctoral school by phone.

In the event that the University is notified of an infection or quarantine, the University will process the personal data pursuant to art. 6.1.d, art. 6.1.f, art. 9.1 of the GDPR in order to conduct an internal epidemic investigation and contain its spread.

- 4) The report on the number of infected and quarantined persons is submitted by the dean's office and the secretary's office of a doctoral school on a weekly basis (every Monday) to the Department of Admissions and Student Affairs for Toruń and Department of Admissions and Student Affairs of the Collegium Medicum for Bydgoszcz.
- 5) The vice-rector for student's affairs will report on the epidemic situation regarding students and doctoral to the relevant authorities.
- 6) In the event that an infection is confirmed in a student, doctoral student or academic teacher who participates in teaching classes delivered on-site, the class group or groups concerned will continue to be taught in a remote learning mode for a minimum of 10 days from the date of the last contact between group members.

- 7) The absence of the student or doctoral student from teaching classes delivered on-site due to quarantine will be treated as an excused absence with an obligation to make up for the absence or class and credit towards it.
- 8) The student or doctoral student will agree with the instructor on the possibility and form of making up for the absence or crediting towards it.
- 9) Helpline 501 102 461 (tele-advice) to support international students seeking medical assistance is launched.